



## Visa® IntelliLink Spend Management

# Automate the expense management process

To effectively manage expenses, organizations need tools that are comprehensive, yet easy to implement and use. Companies require flexible, intuitive, on-demand access to information so they can:

- Understand spending patterns
- Increase control over spend
- Identify cost-saving opportunities
- Ensure program adherence

### Save time and money

Visa IntelliLink Spend Management is ideal for almost any organization. It is a comprehensive, data-rich electronic expense reporting solution. Moreover, it automates expense management and reporting processes, and complements other Elan tools such as Access® Online. As a result, your organization can cut the time and costs associated with expense report preparation and approval, and policy adherence.

### Increase adherence and make better decisions

By streamlining the business travel expense management process with Elan One Card data and Visa IntelliLink Spend Management, your organization can increase adherence and enhance access to travel data for better decision making.

### Easy to learn and use

Because Visa IntelliLink Spend Management delivers services directly to employees via the Internet, it does not require IT staff or costly training. Self-paced learning tools are readily available for your end users and back-office administrators. In short, Visa IntelliLink Spend Management is a high-speed, low-cost way to automate your expense management and reporting processes.

### Get started using our step-by-step deployment

A team of experienced Elan specialists will work with you to ensure the implementation process goes smoothly. Our step-by-step deployment process ensures that your program is designed to meet your organization's needs, your data seamlessly feeds into the application, your program administrator is completely trained, and the system is fully operational.



## Everyone benefits

### Employees

- Get anytime, anywhere expense reporting
- Access key features with just a few clicks
- Prepare and submit expense reports quickly and easily
- Create expense reports using pre-populated card data and easily enter out-of-pocket and cash expenses

### Accounting

- Integrate transaction data directly into in-house accounting and general ledger systems
- Leverage management reporting to help monitor corporate and individual spend

### Administrators

- Automate user and password set up
- Create accounting code defaults
- Establish adherence to policies and procedures

### Managers

- Generate employee activity, category and supplier reports
- Enable online review and approval of employee expenses

### Organization

- Improve supplier negotiations
- Eliminate the costs associated with paper-based transactions through expanded analysis capabilities and cost controls
- Enable trend and cost analysis

## For More Information

To find out how your organization can benefit from Visa IntelliLink Spend Management, contact your Relationship Manager.